The Board convened in Executive Session and those minutes were kept separately.

The Board convened in open session.

1. Board Chair, Eric Betterton welcomed the new Trustees Kristie Boering, Michael Morgan and Kathleen Ritzman. Betterton also congratulated Kelly Fox and Rafael Bras and mentioned that he too was re-elected to serve a second term on the Board. He also offered congratulations to Trustee Tony Busalacchi who was recently elected to the National Academy of Engineering. Betterton reviewed the items to be approved from the consent agenda: Board Nominating Committee report (attached), minutes
from the October 2015 Board of Trustees meeting, the 2016 Banking resolution *(attached)* and the annual appointment of the Ombuds *(attached)*. A motion was made to approve all the items [the consent agenda]: the motion was seconded and all were approved unanimously without change or discussion.

2. Betterton thanked Roberta Balstad for all the work she had done over the past year serving ex-officio then he read the following resolutions of appreciation for out-going Trustees Ken Bowman, Gene Takle and Jerry Melillo:

Whereas, Ken Bowman has served as Trustee since 2011

Whereas Ken has diligently served on the Audit and Finance Committee, the NCAR Budget and Programs Committee and as the Chair of Board Nominating Committee, while also serving on the Governance Task Group and as Chair and member of the Membership Committee.

Whereas, Ken’s tenure on the Board of Trustees has been marked by his good nature, integrity and professionalism with a true commitment to the service of the UCAR members and the Board of Trustees. Ken always weighted in with thoughtful comments and pointed direction.

Now Therefore let it be resolved that the UCAR Board of Trustees proclaims its deep appreciation and gratitude for his many contributions

Resolution of Appreciation approved by the UCAR Board of Trustees on February 10, 2016.

Whereas Gene Takle has served as Trustee since 2010

Whereas, throughout his tenure on the Board, Gene has served most graciously, and skillfully as Chair and committee member on the Personnel Committee. Gene has also brought his expertise and fairness to the Board Nominating Committee and Executive committee and his diligence as the board secretary for the past two years.

Whereas, Gene’s service on the Board has been characterized by his sincerity, thoughtful deliberations on all matters, and willingness to chair a committee on a moment’s notice. Gene’s grounded perspective on weighty matters will be sorely missed.

Now Therefore let it be resolved that the UCAR Board of Trustees takes this opportunity to publicly announce their most sincere appreciation and gratitude and wish him well in the future.

Resolution of Appreciation approved by the UCAR Board of Trustees on February 10, 2016.

Whereas Jerry Melillo has served as Trustee since 2010

Whereas Jerry has most adeptly served both as Chair and committee member of the Personnel and NCAR Budget and Programs Committees as well as on the Audit and Finance Committee.

Whereas, Jerry’s astute perception and wisdom has provided valuable and timely knowledge to the Board and UCAR. Jerry’s broad expertise has enlightened many board discussions on a wide range of topics.

Now Therefore let it be resolved that the UCAR Board of Trustees proclaims its most heartfelt appreciation and gratitude for his service.

A motion was made to approve all the resolutions of appreciation: the motion was seconded and unanimously approved.
3. UCAR Chief Legal Officer, Meg McClellan reminded the new Trustees of their responsibilities on the Board, including their fiduciary duties and presented them with UCAR hats to serve as a reminder that they should always have on their "UCAR hat" on when considering UCAR business. She also reminded everyone of the importance of maintaining confidentially.

4. UCAR Treasurer and Audit & Finance Committee Chair, Kelly Fox provided a report from the Audit and Finance Committee meeting held the previous day. The committee heard a report from UCAR Internal Auditor, Mary Campagnolo, and noted that the committee would see the audit schedule for 2016 in May. KPMG reported to the committee that UCAR received a clean audit. Fox pointed out that FY2015 revenues ended slightly up due to a small increase in base funding. She also reported that the committee would hear a more detailed update on the investments in May and would also take a fresh look at the investment strategy.

5. Governance Task Group Co-Chair, Scott Sternberg reviewed the history and the charge of the Governance Task Group (GTG), and reminded the Board that the GTG’s main goal was to look at ways to enhance UCAR’s ability to serve the Members. He reported that the GTG had examined all the areas laid out in the original charge of the GTG, except the removal of the Scientific Programs Evaluation Committee (SPEC). He reviewed the outcome of all the proposed Bylaw changes and the committee procedures the GTG had helped facilitate. Sternberg presented proposed options to the Board for the GTG moving forward in 2016: With the UCAR President Search and the Re-compete coming up, perhaps the GTG should be suspended for a year; or the GTG could propose a Bylaw change that would eliminate the Scientific Programs Evaluation Committee (SPEC) and/or host a listening session at the 2016 Members Meeting to discuss revisiting changing UCAR’s membership fee structure. After discussion the Board was in agreement that the GTG should look deeper into the proposal to dis-band SPEC, including thoughts about this proposal from NSF and the Members, then report back to the Board in May with a proposal.

6. UCP Director, Bill Kuo provided the Board with an update from UCP. He reminded the Board that while NCAR focuses on the science it’s UCP’s job to focus on the services. Kuo gave an overview of UCP which includes eight externally funded programs, a twenty-five plus year history, and a staff of two hundred and sixty-two educators, instructional designers, software engineers, scientists and logistical specialists. He reviewed the portfolios of service: education & training, data support, integrated science support and crosscutting support. Some of the program highlights included Unidata’s partnership with Amazon web services and Open Commons Consortium on NOAA’s Big Data Project deploying Unidata tools so the university community can access, analyze and visualize NOAA data; COMET’s course development with UCAR’s member universities, including the University of Oklahoma and the University of Arizona; and UCP’s support to help NOAA’s launch of the National Water Center located at the University of Alabama. Kuo reported that the UCP goals for 2016 include the implementation of UCP’s strategic plan, the successful merger of JOSS and VSP, and the retention of UCP’s three biggest awards all NOAA cooperative agreements up for re-competition in 2016.

7. NCAR Computational & Information Systems Lab (CISL) Director Al Kellie gave an update on cybersecurity. Kellie reminded the Board of the background that he had provided to them on cyber security at the May 2015 board meeting. He updated them on the detailed progress that CISL and IT have made towards the implementation of FISMA. He also reported that the security plan would be finalized by May 2016.

8. UCAR Senior Advisor, Scott Rader presented the proposal for the creation of the UCAR Advocacy for the Science Community Committee (UASC). He reviewed the memo regarding UASC that was provided to the Board ahead of the meeting, (attached) which outlines the goals, membership and operations of the proposed committee. There was discussion and the Trustees emphasized the importance of getting the UCAR members to buy-in, and the assurance that the members will be well represented on the committee. A Motion was made to approve the creation of UASC as outlined in the attached memo: the motion was seconded and approved.
9. Meg Thompson and Joel Widder from Federal Science Partners provided the government relations update. Thompson and Widder reported that the FY2016 Federal budget ended up with increases for NSF, NOAA, NASA, and DOE. The FY2017 budget will remain at 2016 levels, at least until January 2017 when the new Administration and Congress are sworn in, due to the Continuing Resolution that was passed in September. Thompson and Widder reported that over the next year their focus will be on adjusting to a new Administration, Congress and new leadership at key agencies and on Congressional committees. They will engage UASC to develop and communicate the UCAR public policy agenda and collaborate with AMS, AGU, the Consortium for Ocean Leadership, IRIS and others.

The Board convened in Executive Session.

~End of Minutes~

[Signature]
Minutes prepared by Aneka Finley

[Signature]
Minutes approved by Tony Busalacchi